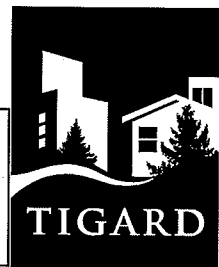


Agenda Item No. 4.1
For Agenda of 5/9/06



Tigard City Council Meeting Minutes

Date: April 11, 2006
Time: 6:30 p.m.
Place: Tigard City Hall, 13125 SW Hall Boulevard
Tigard, Oregon
Attending: Mayor Craig Dirksen Presiding
Councilor Sally Harding
Councilor Sydney Sherwood
Councilor Nick Wilson
Councilor Tom Woodruff

Agenda Item	Discussion & Comments	Action Items (follow up)
Study Session		
Administrative Items	<p>Senior Planner Nachbar presented a video production regarding the citizen-driven Downtown Plan. This video will be cablecast on the community access channel. Attorney Gary Firestone reviewed the video to assure that it did not violate election laws since there is a measure on the May 16 ballot which will affect the downtown. The edits suggested by Attorney Firestone were made.</p> <p>Council was reminded of the Employee Recognition Event schedule for Wednesday, April 19. Council was also reminded of a 6 p.m. start time for the April 18, 2006, City Council meeting.</p> <p>City Manager Prosser reviewed information he had received regarding a Metro/Bull Mountain meeting to gather information about formation of a city on Bull Mountain. This meeting is being hosted by Metro for those interested in discussing the formation of a city. City Council members agreed the City of Tigard should have representatives at the meeting. There was discussion about steps required to form a new city, which includes coordination with neighboring taxing jurisdictions. At this time, no written information has been made</p>	

Agenda Item	Discussion & Comments	Action Items (follow up)
	<p>available for the public insofar as Washington County will be given the information before it is released to others.</p> <p>City Manager Prosser will keep the City Council informed about the meeting as he receives more information.</p> <p>Mayor Dirksen will be absent from the April 25, 2006, City Council meeting. Councilor Woodruff will be absent from the May 16, 2006, City Council meeting.</p> <p>Councilor Woodruff inquired about an e-mail received from a Bull Mountain resident inquiring whether the City had spent \$1 million in its Bull Mountain annexation proposal. Mayor Dirksen advised this e-mail had been addressed to him and he has asked staff to assist in preparing a response. Staff plans to respond by April 12, 2006.</p> <p>City Manager Prosser referred to a flyer sent to the City Council from Larry Galizio regarding a potential Wal-Mart store in Tigard. He reminded City Council that this is a potential land use issue for the City Council to review.</p> <p>City Council was reminded of the Tree Planting event at Charles F. Tigard School on April 13.</p> <p>City Manager Prosser will check on projects on the STIP list to determine if projects for this area of the County have been dropped.</p>	
<p>Study Session continued –</p> <p>Review of Proposed Amendment to the Tigard Municipal Code (TMC) to Allow Muffled Compression Brakes (Also,</p>	<p>Interim Community Development Director Coffee introduced Tualatin Valley Fire & Rescue (TVF&R) Division Chief Bernie Otjen who explained the purpose for the requested Code amendment. The TMC prohibits use of exhaust brakes (jake brakes) in the City of Tigard due to the loud noise they produce. TVF&R no longer uses the traditional jake brakes and has installed muffled compression brakes on their emergency vehicles. TVF&R has</p>	

Agenda Item	Discussion & Comments	Action Items (follow up)
See Agenda Item No. 6)	worked with other cities in their service district to obtain permission to use the muffled compression brakes to save money on vehicle maintenance.	
<p>Study Session continued</p> <p>Discuss City Manager Performance Review</p>	<p>Councilor Sherwood noted that she and Councilor Woodruff reviewed evaluation formats. There was discussion about receiving staff input in addition to the Council's review. Goals should be suggested and established for the City Manager by the City Council with regard to what is expected to be accomplished in the next six months. There was some discussion that a "360-review" could be conducted in September. City Council should mail evaluation forms to the Mayor. The Council will conduct the City Manager review on May 9, 2006. Councilor Sherwood will work with Human Resources Director Zodrow to finalize the evaluation form.</p> <p>City Council members also agreed to discuss a "City Council Report Card" evaluation to be conducted later this year. One suggestion was to have Department Heads and Boards and Commissions evaluate the City Council.</p> <p>Study Session concluded at 7:29 p.m.</p>	
Business Meeting	<p>1.1 Mayor Dirksen called the City Council and the Local Contract Review Board to Order at 7:35 p.m.</p> <p>1.2 Council Present: Mayor Dirksen, Councilors Harding, Sherwood, Wilson, and Woodruff.</p> <p>1.3 Pledge of Allegiance</p> <p>1.4 Council Communications & Liaison Reports</p> <p>1.5 Call to Council and Staff for Non-Agenda Items</p> <p>It was noted that there will be a discussion on</p>	

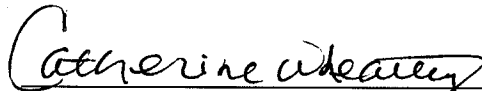
Agenda Item	Discussion & Comments	Action Items (follow up)
	a request for a contribution to sponsor the June 3, 2006, Tualatin River National Wildlife Grand Opening Ceremony. (See Agenda Item No. 7)	
2. Proclamations	<p>Mayor Dirksen issued the following proclamations:</p> <p>2.1 Proclaim April 13, 2006, as Arbor Day</p> <p>2.2 Proclaim April 17-23, 2006, as Community Development Week</p> <p>2.3 Proclaim April 23-30, 2006, as Days of Remembrance – “From Liberation to the Pursuit of Justice</p>	
3. Citizen Communications	<ul style="list-style-type: none"> ◆ Tigard High School Student Envoy Krista Foltz gave a report on recent and future activities. A copy of report highlights is on file in the City Recorder’s office. One of the activities, an upcoming “Junk in the Trunk” event on May 6, 2006, will be displayed on the City of Tigard’s website. ◆ John Frewing, 7110 SW Lola Lane, Tigard, Oregon 97223, suggested a youth participation project for a biology class to research and identify heritage trees in the community. <p>Mr. Frewing requested a report from the City Council members who attended a recent National League of Cities Conference.</p> <p>Mr. Frewing referred to the change in posture regarding unincorporated Bull Mountain. He questioned how this would affect the City’s budget. Mr. Frewing said he would like to see sustainable City operations and asked for a report on how the City plans to address growth; i.e., what will Tigard need to continue to exist? Mayor Dirksen responded that City staff had proposed two positions to be added to the Community Development staff; however, with the recent decision to</p>	

Agenda Item	Discussion & Comments	Action Items (follow up)
	<p>terminate the Washington County Urban Services Agreement, those positions will be deleted. Councilor Wilson advised that the change was not a great one insofar as it affects the planning staff now that Tigard will no longer perform development review for the unincorporated Bull Mountain area. City Manager Prosser added that, at this time, the extent of the impacts of this change is not known. City and County staff members will be discussing how projects will be reassigned. Mr. Frewing said he would like to see a "flat" budget representing a "no growth" stance for the area within the City limits.</p> <ul style="list-style-type: none"> ♦ Gretchen Buehner, 13249 SW 136th Place, Tigard, Oregon 97223, testified about her concerns with the Walnut Street Project. She noted the need for utility companies to coordinate installation of new services that requires digging up new pavement, which reduces the lifespan of the road. She also questioned the adequacy of the roadbed for the Walnut Street project. Another concern was whether franchise fees were enough to pay for the harm done to the life of the road when the pavement is cut open to install new utilities. City Manager Prosser noted that a street cut moratorium will be discussed by the City Council on April 18, 2006. Mayor Dirksen advised that Washington County is administering the Walnut Street project and he would be interested in getting more information on the concerns noted by Ms. Buehner. 	
4. Consent Agenda	<p>4.1 Approve Council Minutes for February 28, 2006</p> <p>4.2 Receive and File:</p> <ul style="list-style-type: none"> a. Council Calendar b. Tentative Agenda <p>4.3 Approve Extending the Current Terms of the Budget Committee Members for an Additional Six Months to Coincide with the</p>	<p>Motion by Councilor Harding, seconded by Councilor Sherwood, to approve the Consent Agenda.</p> <p>The motion was approved by a unanimous vote of</p>

Agenda Item	Discussion & Comments	Action Items (follow up)
	<p>Annual Budget Process – Resolution No. 06-18</p> <p>RESOLUTION NO. 06-18 – A RESOLUTION EXTENDING THE TERMS FOR CURRENT MEMBERS OF THE BUDGET COMMITTEE</p> <p>4.4 Approve Amendment No. 1 to the Greenburg Road Project Agreement with the Oregon Department of Transportation (ODOT) and Authorize the Mayor and City Recorder to Sign</p> <p>4.5 Approve Intergovernmental Agreement (IGA) with Clean Water Services (CWS) for Fanno Creek and Hiteon Creek Enhancement Projects and Authorize the Mayor to Sign</p> <p>4.6 Local Contract Review Board</p> <p>a. Award Contract for Audit Services to Grove, Mueller & Swank, P.C.</p>	<p>Council present.</p> <p>Mayor Dirksen Yes Councilor Harding Yes Councilor Sherwood Yes Councilor Wilson Yes Councilor Woodruff Yes</p>
<p>5. Consider Granting an Exemption from Property Taxes, Tigard Municipal Code 3.50 for Three Non-Profit Low-Income Housing Projects for Community Partners for Affordable Housing (CPAH) and One Housing Project for Tualatin Valley Housing Partners (TVHP)</p>	<p>Staff Presenter: Finance Director Sesnon</p> <p>Information contained in the City Council meeting packet was reviewed, which explained the request for the property tax exemption.</p> <p>After brief discussion, including comments of support of the requests and clarification that all taxing entities must approve the request, the City Council considered the proposed resolution.</p> <p>RESOLUTION NO. 06-19 – A RESOLUTION GRANTING AN EXEMPTION FROM PROPERTY TAXES UNDER TIGARD MUNICIPAL CODE SECTION 3.50 FOR THREE NON-PROFIT LOW INCOME HOUSING PROJECTS OWNED AND OPERATED BY COMMUNITY PARTNERS FOR AFFORDABLE HOUSING (CPAH) AND ONE HOUSING PROJECT THAT IS OPERATED BY TUALATIN VALLEY HOUSING PARTNERS (TVHP).</p>	<p>Motion by Councilor Woodruff, seconded by Councilor Sherwood, to adopt Resolution No. 06-19.</p> <p>The motion was approved by a unanimous vote of Council present.</p> <p>Mayor Dirksen Yes Councilor Harding Yes Councilor Sherwood Yes Councilor Wilson Yes Councilor Woodruff Yes</p>

Agenda Item	Discussion & Comments	Action Items (follow up)
<p>6. Consider Amending Section 7.40.170.A of the Tigard Municipal Code to Permit Muffled Compression Brakes</p>	<p>Staff Presenter: Interim Community Development Director Coffee. Also present was Tualatin Valley Fire & Rescue (TVF&R) Division Chief Bernie Otjen.</p> <p>(See Study Session discussion also on this topic.)</p> <p>The amendment request was outlined in the City Council packet information. The Code would still prohibit use of any type of compression brakes by non-emergency vehicles. By allowing TF&R vehicles to use muffled compression brakes, they save \$75,000 per year on vehicle maintenance.</p> <p>City Council considered Ordinance No. 06-03.</p> <p>ORDINANCE NO. 06-03 – AN ORDINANCE AMENDING TIGARD MUNICIPAL CODE SECTION 7.40.170.A TO ALLOW THE USE OF MUFFLED EXHAUST BRAKES ON FIRE FIGHTING APPARATUS</p>	<p>Motion by Councilor Woodruff, seconded by Councilor Wilson, to adopt Ordinance No. 06-03.</p> <p>The motion was approved by a unanimous vote of Council present.</p> <p>Mayor Dirksen Yes Councilor Harding Yes Councilor Sherwood Yes Councilor Wilson Yes Councilor Woodruff Yes</p>
<p>7. Discuss Request for a Contribution to Sponsor the June 3, 2006, Tualatin River National Wildlife Grand Opening Ceremony</p>	<p>Staff Presenter: Associate Planner Roberts Also present: Norm Penner and Bill Shake representing Friends of the Refuge.</p> <p>The City Council was asked to consider contributing \$1,500 to sponsor the Grand Opening Ceremony.</p> <p>Mr. Penner reviewed a PowerPoint presentation with the City Council showing the refuge property and outlining National Wildlife Refuge System history. The Tualatin River Wildlife Refuge is one of only 10 urban refuges in the system. The Refuge will preserve valuable open space along the western edge of the urban area; provide nearby recreational, educational, and volunteer opportunities; and provide economic benefits to the community.</p> <p>Council members asked questions with regard to</p>	<p>A budget amendment resolution will be presented to the City Council for its consideration on April 25, 2006, to allocate \$1,500 from the General Fund to sponsor the Grand Opening Ceremony.</p>

	the use of general fund dollars for this event. Mr. Penner outlined some of the expenses anticipated for the event.	
8. Council Liaison Reports	Councilor Sherwood noted she attended the CERT training sponsored by the City last week, which was held at the Library. She said she was the only one who attended and added that this training was very beneficial. There was discussion about urging Tigard businesses to attend. Councilor Sherwood advised that she was surprised at what she didn't know about being prepared for emergencies.	
Adjournment.	The meeting adjourned at 8:44 p.m.	<p>Motion by Councilor Woodruff, seconded by Councilor Sherwood, to adjourn the meeting.</p> <p>The motion was approved by a unanimous vote of Council present.</p> <p> Mayor Dirksen Yes Councilor Harding Yes Councilor Sherwood Yes Councilor Wilson Yes Councilor Woodruff Yes </p>


 Catherine Wheatley, City Recorder

Attest:


 Mayor, City of Tigard

Date: 5.9.06